Maryland State Archives

Edward C Papenfuse State Archives Building

350 Rowe Boulevard

Annapolis, MD 21401

Community College **Division/Unit:** Document Services/Records Retention

Anne Arundel County

8/13/2013

Submitted:

Agency:

Jurisdiction:

Page: 1 of 2

Certificate ID:

MSA ID:

863

SE55-3041

Proposal and Certificate of Records Disposition

	Authorization					
Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Section and/or Item No.	Inclusive Dates of Records Destroyed	Volume	Date of Disposal	Method Of Disposal
Purchasing/Blanket(Purchase) Orders FY06(July 05-June 06)2151-2600	1910	2	July 1 2005-June 30 2006	1 cu ft.	08/13/2013	Shredding
Purchasing/Blanket(Purchase) Orders FY07(July 06-June 07)2566-3000	1910	2	July 1 2006-June 30 2007	1 cu ft.	08/13/2013	Shredding
Purchasing/Purchase Orders FY06(July 05 -June 06)52851-55950	1910	2	July 1 2005-June 30 2006	1 cu ft.	08/13/2013	Shredding
Purchasing/Purchase Orders FY06(July 05 -June 06)55951-58800	1910	2	July 1 2005-June 30 2006	1 cu ft.	08/13/2013	Shredding
Purchasing/Purchase Orders FY06(June 05 -July 06)58801-60611	1910	2	June 1 2005-July 31 2006	1 cu ft.	08/13/2013	Shredding
Purchasing/Purchase Orders FY07(July 06 -June 07)63251-65900	1910	2	July 1 2006-June 1 2007	1 cu ft.	08/13/2013	Shredding
Purchasing/Purchase Orders FY07(July 06 -June 07)65901-67100	1910	2	July 1 2006-June 30 2007	1 cu ft.	08/13/2013	Shredding
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Destruction Certification

Allen S. Kogut	Records Retention Specialist	8/13/2013
Signature	Title	Date

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8/13/2013

Anne Arundel County

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	8	Purchasing/Purchase Orders FY07(June 06	1910	2	June 1 2006-July 31	1 cu ft.	08/13/2013	Shredding
		-July 07)60201-63250			2007			
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Allen S. Kogut **Records Retention Specialist** 8/13/2013 Signature Title Date

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